

Medicine Hat Public School Division

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*MEDICINE HAT PUBLIC BOARD OF EDUCATION OPERATING AS MEDICINE HAT PUBLIC SCHOOL DIVISION,
AND FOR THE PURPOSE OF THIS DOCUMENT WILL BE REFERRED TO AS "MHPSD" AND/OR "DIVISION"*

SECTION 700 – Educational Program

POLICY 720: OFF-SITE ACTIVITIES

BACKGROUND

The Division supports the view that there is a broad range of projects, activities, or visits of educational value which occurs outside the classroom.

POLICY

The Board of Trustees will support off-campus field trips, tours, projects, and activities [that have clear educational value](#) subject to available finances, legal restrictions, and the extent of coverage by the Division's liability insurance. Safety is a primary consideration for all off-site activities.

GUIDELINES

1. Organizers of off-site activities for students will take the necessary steps to ensure the safety of students [and staff](#) participating in such activities.
2. The conduct of students and supervisors during off-site activities must always be consistent with the mission, beliefs and values of the Division.
3. Organizers of off-site trips, excursions and community-based activities will consider in their planning the students' ability to pay.
4. Board approval is required for all [out of country international](#) student trips.

4. ———

ADMINISTRATIVE PROCEDURE

[720 AP 001 – Off Site Activities](#)

[720 AP 002~~1~~ – Off-Site Activities: Local](#)

[720 AP 003~~2~~ – Off-Site Activities: Non-Local~~Provincial~~ or Overnight](#)

[720 AP 004~~3~~ – Off-Site Activities: National](#)

[720 AP 005~~4~~ – Off-Site Activities: International](#)

[720 AP 006~~5~~ – Volunteers](#)

[720 AP 007~~6~~ – Community Coaches-Leaders](#)

ADMINISTRATIVE PROCEDURE – EXHIBITS

[720 E 001 – Consent for ~~All~~ Off-Site Activities](#)

[720 E 002 – Consent for Recurring Curricular Off-Site Activities](#)

[720 E 003 – Consent for National-International Trips](#)

[720 E 0042 – Health Certification and Consent \(Extracurricular\)](#)
[720 E 005 – Swimming Ability Form](#)
[720 E 006 – Alpine Skiing and Snowboarding Ability Form](#)
[720 E 003 – Local Off Site Activity Approval](#)
[720 E 004 – Extracurricular Off Site Activities Approval](#)
[720 E 005 – Non Local or Overnight Off Site Activity Approval](#)
[720 E 0067 – Off-Site Activity Risk Assessment Template](#)
[720 E 008 – Volunteer Registration Form](#)
[720 E 009 – Volunteers PIC and CSIRC Form](#)
[720 E 010 – Volunteer Attestation Form](#)
[720 E 01107 – Automobile Driver Authorization](#)
[720 E 008 – Consent for Recurring Curricular Off Site Activities](#)
[720 E 010 – International Trips – Approval in Principle](#)
[720 E 011 – International Trips – Final Approval](#)
[720 E 012 – Consent for National International Trips](#)
[720 E 013 – Volunteer Registration Form](#)
[720 E 0125 – Travel Accounting Template](#)
[720 E 0134 – Travel Declaration for National-International Trips](#)
[720 E 015 – Travel Accounting Template](#)
[720 E 016 – Volunteer Police Information Check and Child Services Intervention Record Check](#)
[720 E 017 – Volunteer Attestation Form](#)

REFERENCES

International Travel Handbook

Approved: September 7, 2004

Revised: ~~November 26, 2019~~ September 22, 2026

