

MINUTES OF THE **REGULAR MEETING** OF THE MEDICINE HAT PUBLIC BOARD OF TRUSTEES
HELD IN THE **BOARD ROOM** IN THE **SCHOOL DIVISION ADMINISTRATION OFFICE** ON **TUESDAY,**
June 30, 2026 AT 4:00 p.m.

TRUSTEES PRESENT: Catherine Wilson, Pat Grisonich, Gwendoline Dirk, Megan Hilgendorf,
Quinn Skelton

OFFICIALS PRESENT: Cody Edwards, Acting Superintendent of Schools
Leanne Dulle, Secretary Treasurer
Carla Carrier, Acting Associate Superintendent: Learning and Student
Supports
Jason Peters, Associate Superintendent: Human Resources

OTHERS PRESENT: Robert Olsen, Acting Communications Manager
Bailey O'Reilly, Director of Finance
Edward Lipin, Director of Technology
Blair Lukacs, Herald School Principal

CHAIR: Catherine Wilson

RECORDING SECRETARY: Debbie Terlson

I. CALL MEETING TO ORDER

The meeting was called to order at 4:00 p.m.

Chair Wilson lead a moment of silence in memory of the loss of
one of our students.

II. TREATY 7 LAND ACKNOWLEDGEMENT

We acknowledge that we are on the traditional territory of the
Blackfoot Confederacy and the people of Treaty 7 Region in
Southern Alberta. We honour and acknowledge the homeland of
the Métis people. We are grateful for the traditional Knowledge
Keepers and Elders who are still with us today and those who have
gone before us.

A Land Acknowledgement video from Crescent Heights High
School Grad was shared.

III. APPROVAL OF AGENDA

THAT the agenda be approved as presented.

80. P. Grisonich

CARRIED

IV. ADOPTION OF MINUTES

Presentation and adoption of the Minutes of the Regular Board meeting held on **Tuesday, May 26, 2026**,

THAT the minutes from **Tuesday, May 26, 2026** be approved.

81. M Hilgendorf

CARRIED

V. PRESENTATIONS

1. MHPSD 100 Club

The Board of Trustees for Medicine Hat Public School Division recognizes exemplary students that scored 100% on their 30 Level Core Subject diploma exams. Three students were invited, along with their families, to be recognized for being in the MHPSD 100 Club.

Caysh Corsie – Medicine Hat High School – 100% on Math 30 Diploma Exam

Brody Elsom – Medicine Hat High School – 100% on Math 30 Diploma Exam

Haejong Lee – Medicine Hat High School – 100% on Math 30 Diploma Exam

Congratulations to all for their excellence in Math 30. Recognition certificates and gifts were handed out by Chair Wilson and Vice Chair Grisonich.

Recipients left meeting at 4:05p.m.

2. Herald School Presentation-School Review Process

Herald School participated in the School Review Process during the 2024-2025 school year in accordance with Administrative Procedure 104 AP 001: Jurisdictional, School, and Program Review. Mr. Blair Lukacs presented the process used to gather feedback from staff, students, and parents, and explained how the resulting evidence informed goal development, planning strategies, and subcommittee recommendations to support ongoing school growth.

Mr. Lukacs shared Herald School's *Self-Appraisal Process* PowerPoint presentation and acknowledged the significant contributions of Kathleen McCutcheon, Shari Burk, and Chelsea Hallick in developing and implementing the review process.

The review process and survey implementation began in February 2025 and continued through March and April 2025. Data was collected through multiple sources, including:

- Parent survey
- Teacher survey
- Educational Assistant (EA) survey
- Student Local Assurance Survey

- Grade 3 survey
- Two specialized class surveys

Survey results reflected strong positive feedback from the school community. Parents indicated that teachers are understanding and supportive of their children's challenges while also recognizing and building on their strengths. Staff responses highlighted Herald School's success in fostering an inclusive environment where students feel safe, supported, valued, and experience a strong sense of belonging and pride. Student survey results also demonstrated high levels of satisfaction, with Herald School scoring above the system average on all 26 survey questions.

Committee Recommendations:

- Strengthen collaboration and communication among all staff to support student learning and inclusion.
- Celebrate the successes, accomplishments, and growth of Herald School both internally and within the broader community.
- Further strengthen tiered academic and behavioural intervention supports.

B. Lukacs left meeting at 4:20 PM

3. **Technology Update**

Edward Lipin, Director of Technology, presented the Board with a **Technology Strategy Overview**, highlighting a technology framework built around four interconnected strategic pillars that support student learning, organizational effectiveness, security, and compliance.

1. **Student Learning and Access** – Technology Services continues to align technology investments with educational priorities. The classroom laptop project was highlighted as an example of balancing learning continuity, staff flexibility, and responsible resource management through a planned hardware refresh cycle.

2. **Cyber Security & Organizational Risk** - Cybersecurity was identified as a key enterprise risk, comparable to financial and reputational risks. The Division has implemented enterprise-grade security measures and is committed to the continuous improvement of its security posture. Systems are monitored 24/7 using automated detection and response tools, and multiple layers of security controls help reduce the risk of a single point of failure.

3. **Student Data Privacy & Compliance** - The Division is taking a proactive approach to privacy governance by reducing legal and reputational risks through established privacy management practices. Where required by Alberta legislation, privacy impact

assessments are submitted to the provincial privacy regulator. Sensitive information is protected through clear accountability, appropriate safeguards, controlled access, and privacy-by-design practices that are incorporated into new systems and processes from the outset.

4. *Future-Ready Digital Ecosystem* - The Division continues to strengthen the integration of key digital systems, including the Student Information System (SIS), Learning Management System (LMS), parent communication platforms, and provincial reporting systems. These integrations help reduce duplication, improve data consistency, and streamline staff workflows.

E. Lipin left meeting at 4:47 PM

VI. RECOGNITION/ACCOMPLISHMENTS

1. Honoured Educator Awards

The recipients of the Honoured Educator Award include all teachers retiring from service in the 2025-2026 school year.

Leslee Canadine	Jami-Loy Heller	Richelle Thomas
Glenda Groom	Jamie McIntosh	Maria Thompson
Sharleen Smith		

Congratulations to the Division's 2025-2026 Honoured Educators!

VII. ITEMS FOR ACTION

1. 2027-2028 Division Calendar

It is recommended that the Board approve the enclosed calendar *in-principle* for the 2027-2028 school year.

82. G. Dirk

CARRIED

2. 2026-2027 School Fees

As per Administrative Procedure 628 AP 001 – Student Fees, the fees that require Board approval prior to application were presented.

Mrs. O'Reilly provided a detailed update on the Division's school fees for the upcoming year. Throughout the year each school will review and evaluate its fee structure and prepare a detailed breakdown of costs for items such as sports teams, equipment, and other program-related expenses. Schools will establish reasonable fees for the 2026–2027 school year while ensuring they can successfully operate their programs.

That the Board of Trustees approve Administrative Procedure 628 AP 0001 – Student Fees.

83. G. Dirk

CARRIED

3. World Teacher Day

October 5th is celebrated annually as World Teacher Day. It is recommended that the Board approve a card and fruit basket to be delivered to all MHPSD schools in appreciation of our teachers.

The Superintendent's office will contact the board of trustees for potential fruit basket and card delivery dates.

That the Board of Trustees approve a card and fruit basket be delivered to all MHPSD schools in appreciation of teachers.

84. M. Hilgendorf

CARRIED

4. George Davison School Rebrand

George Davison School has selected a new brand identity that reflects a clear and intentional direction rooted in growth, belonging, and the everyday experiences of learners. The "Rising Learners" concept positions the school as a place where every student is supported in their learning journey, with an emphasis on confidence, curiosity, personal growth, and achievement.

At the heart of the new identity is the image of a rising sun, symbolizing new beginnings, continuous growth, and the potential within every learner. This visual and conceptual direction reinforces the school's belief that learning is an ongoing journey fostered through encouragement, reflection, and consistent support.

In accordance with Policy 210.2 – Team Names, Logos, Colours and Mascots, once a selection has been made, the final committee recommendation must be presented to the Board for approval.

It is recommended that the Board approve George Davison School's rebrand as presented.

85. G Dirk

CARRIED

VIII. REPORTS OF COMMITTEES

1. Public School Boards' Association of Alberta: Spring General Assembly

The Public-School Boards' Association held their Spring General Assembly in Calgary on May 28 to 30, 2026. An update was provided to the Board.

2. Alberta School Boards' Association: Spring General Meeting

The Alberta School Boards' Association business session and professional development session was held in Calgary on May 31 to June 2, 2026. An update was provided to the Board.

IX. ITEMS FOR INFORMATION

1. Interim Financial Report

Mrs. O'Reilly presented the third-quarter financial results to May 31, 2026. At this point in the fiscal year, forecasting year-end results becomes more reliable. While the current budget remains largely aligned with previous projections, the focus has shifted to understanding the specific variances contributing to the projected surplus.

Throughout the year, the Division received a number of smaller grants that increase revenue but are generally offset by corresponding expenditures. As a result, attention is focused on factors that have a direct impact on the bottom line, particularly in relation to the original balanced budget projection and the current year-end outlook.

Revenue is currently projected to be approximately \$2.1 million, or 2.14% lower than budgeted. Significant variances are evident in both revenues and expenditures as a result of the Fall 2025 teacher strike; however, many of these impacts offset one another. Based on the third-quarter results and current projections, the division is forecasting a year-end surplus of approximately \$196,700.

B. O'Reilly left meeting at 5:09 PM

2. Alberta School Boards' Association Awards

The ASBA Award Packages are available online.

- Community Engagement Award: due September 16, 2026
- School Board Innovation and Excellence Award: due September 16, 2026
- Distinguished Service Award: due September 16, 2026

3. Fall Conference: Save the Date

The Public-School Board Association's Fall Conference and AGM will be held on October 14 (evening) to 16, 2026 at the Double Tree by Hilton West Edmonton (16615 109 Avenue).

The Alberta School Board Association's Fall General Meeting will be held November 15 (evening) to 17, 2026 at the Westin in Edmonton (10135 100 Street N.W.).

In an effort to minimize costs, Chair Wilson stated that Board attendance will be split between the two annual general meetings. Trustees affiliated with the PSBA will attend the Fall Conference AGM, while those affiliated with the ASBA will attend the Fall General Meeting. Attendance at both meetings is not required.

X. MOVE TO IN-CAMERA

It is recommended that the Board moves to in-camera to discuss certain confidential matters, if required.

86. Q. Skelton

CARRIED

The Board moved to the Committee of the Whole at 5:24 PM.

XI. RECONVENE TO OPEN BOARD MEETING

The Board reconvened to the open board meeting at 5:47 PM.

XII. ACTIONS ARISING OUT OF IN-CAMERA MEETING

No actions arising.

XIII. ADJOURNMENT

That the meeting be adjourned.

87. P. Grisonich

CARRIED

The meeting was adjourned at 5:48 PM.

CHAIR

SECRETARY TREASURER